

GLOBAL PARTNERSHIP HANDBOOK







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Introduction

The Global Partnership Program is an initiative of World Renew that seeks to facilitate the forming of relationships between a church or group in North America (NA) and a church or community elsewhere (usually outside NA) with the following goals:

- 1. to deepen our connections as Christians
- 2. to better educate each other about what life is like in a different country/culture
- 3. to become involved in each other's efforts to make our communities closer to the vision God has for us

What Is a Global Partnership?

"A partnership is working together with a free will and free heart."

"A partnership involves mutual trust, sharing, and learning from one another."

"In a partnership, there should be mutual understanding between all people involved."

"A partnership is when two or more people agree to do something together for a common goal."

"A partnership is like a light—it begins low and then brightens, depending on how the parties are relating together."

Global Partnership: A long-term, continuous, two-way, 'integrated' program developed between a NA church and a partner church/community/Christian organization in another country that includes two or more of the following:

- 1. sending work teams
- 2. financial support of a specific project
- 3. in-depth relationship with a World Renew missionary
- 4. written Memorandum of Understanding with the partner church community and/or World Renewlinked partner organization

In Acts 20:35 the apostle Paul says, "In all things I have shown you that by working hard in this way we must help the weak and remember the words of the Lord Jesus, how he himself said, 'It is more blessed to give than to receive'" (ESV).

Let's think this through in connection with loving and respecting our neighbor in the process of capacity-building community development. If it is more of a blessing to give than to receive, then if we truly love our neighbor, we will allow her to give as well; we will not rob her of the joy in giving of herself to us. If we know the delight in giving, then we must be conscious not to rob others of that opportunity. But when we enter into a situation wearing the lens of pride, puffing ourselves up with memories of all the "good" we have done, we make it impossible to receive. Accepting a gift requires humility; it requires us to admit that



the other has something we need, something we cannot supply for ourselves. When we elevate ourselves as the benefactor to someone who needs everything we can spare, we are not opening ourselves to recognize the gifts they can give to us. When we are humble enough to receive, not only are we learning from one another, but we are both blessed by the act of giving, and the relationship is reciprocated.

A global partnership is a relationship. Cast off any mindset that, as a church, you will be ministering to, funding, and providing for another community. We often get so caught up in wanting to give that we forget how much we have to receive. You and your partner church are in equilibrium with regard to the amount you can learn from one another. Take on a teachable posture. Be prepared to learn about the culture, language, and lifestyles of your partner church. Although you may have financial resources to share, your partner church may have wisdom that your church can greatly benefit from. Get excited for what you can learn from one another!

Determining If a Global Partnership Is the Right Fit

How do you know if your church is ready to begin building a long-term relationship or a partnership? As a missions team, ask the following questions:

- Are we ready to have our thinking stretched about what missions looks like and how God wants to use us?
- Are we ready to have our cultural assumptions challenged and our understanding of biblical Christianity challenged?
- Are we hoping to see a long-term impact from a long-term relationship?
- Are we comfortable letting the Spirit lead and living with ambiguity?
- Are we dissatisfied with the current level of our church's involvement with missions?
- Are we willing to change or expand the way we engage in missions if another approach may be more effective?
- Do we have a core of key leaders willing to invest the time to discover how God is leading our congregation?
- Is our pastor supportive of this initiative?

If you answered yes to all of the above, then your church may be ready for a Global Partnership. It's important to remember that a successful partnership includes all parts of the church, not just a few individuals. A partnership also involves an interactive process that can lead to more discussion, surfacing hidden issues that may highlight changes needing to be made internally before embarking on a partnership. Finally, if your church is already engaged in something that consumes a lot of the congregation's energy, such as a construction project or going through a leadership transition, now may not be the time to start something new.



A Global Partnership Coach from World Renew will be happy to meet with your missions team to explore whether a Global Partnership is right for you, and to identify the unique skills and assets that God has placed in your church to further the kingdom. If it is determined that a Global Partnership is a good fit, then the real work will soon begin—as you explore the process of preparing your church for this partnership.

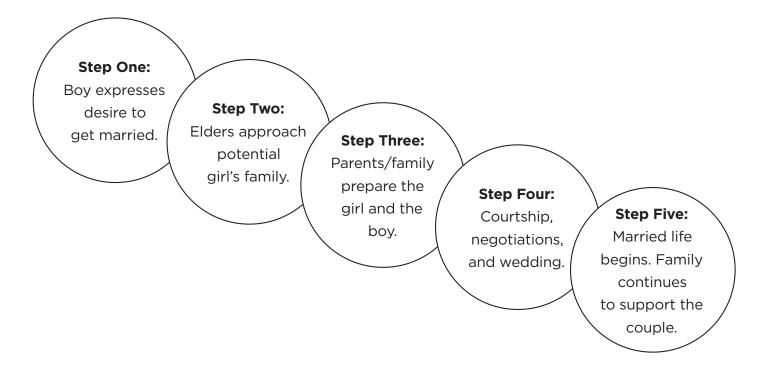
Meanwhile, communities where World Renew works around the world are also being prepared for Global Partnerships.

Action Steps

- Is our committee agreed that our church is ready to explore a Global Partnership?
- Have we contacted a World Renew Global Partnership Coach to do an initial assessment? In the U.S., call 1-800-552-7972; in Canada, call 1-800-730-3490.

Understanding the Process

In conversations with World Renew partners in Uganda, it was discovered that the process of developing a Global Partnership was easily understood by using the traditional Ugandan marriage process.





Suggested Timeline

This is a **suggested** timeline of events that happen while establishing a Global Partnership. Some relationships develop quickly, and others take more time. There is no particular timeline that is better than another.

STEP 1 Discovery

Month 0-3: North American church expresses interest. Discussions take place between World Renew North American and World Renew country office. (This would be similar to, in the Ugandan marriage process, the elders discussing what girls might be ready for marriage.)

STEP 2 Selection

Month 3-4: Discussions between World Renew country office and World Renew partners to determine if they are interested and ready for a Global Partnership. (This would parallel, in the Ugandan marriage process, the initial discussions with the elders and the introduction of the families.)

STEP 3 Preparation

Month 4-6: Preparation for North American church and preparation of World Renew partner. Pre-trip orientation for both groups, including learning about the other's culture. (In the Ugandan analogy, this would be where the parents and family prepare the couple for their partnership.)

STEP 4 Engagement

Month 7-8: Visit to learn about the partner/communities/ church and continued development of relationship. Physical introductions. Time spent building personal relationships. Discussions on mutual values and goals, initial thoughts on partnership vision. Visits to understand the country's history, culture, and worldview and World Renew's programs and ministry. (In the Ugandan analogy, this would be where the courtship begins.)

STEP 5 Implementation

Month 9-12: Parties reach mutual agreement to begin a long-term relationship/partnership. (In the Uganda analogy, this would be where the marriage happens and is celebrated.)



STEP 1 Discovery

In order to find an appropriate match for your church, your coach will work with your leadership team to identify the skills, passions, and gifts that make your church unique. The end result will be a profile that will be shared with potential partner communities.

The Discovery Process is also a great time to make sure that everyone in your congregation is on the same page and has clear expectations about what a partnership with World Renew's communities looks like. This process can take anywhere from a few meetings to several months, depending on the level of consultation that is desired by your church.

Here are just a few examples of the workshops:

- How a global partnership fits within your overall church missions strategy
- Clarifying partnership expectations and essentials
- Helping without hurting
- Discover your church's missional DNA

Action Steps

- Work with your coach to use the appropriate learning modules to use as you begin preparing your church.
- Work with your coach to create your plan and church profile.

STEP 2 Selection

During your Discovery meetings with World Renew staff, your group will have identified your target country. Using your church's vision, mission, DNA, and results from your conversations with your coach, you will need to decide which country has programs that best match the priorities, skills, and passions that you identified.

Your coach will provide country partner profiles of global communities that have also gone through the Discovery process in preparation for a partnership.

Once you have decided on a country, we can begin praying together with World Renew country staff as they begin the discernment process of identifying which partner programs best match the gifts and passions of your church. There may even be multiple partners whose work matches the gifts and passions of your church, so it's okay if we do not identify just one—when we send our request to the World Renew country staff, they will be able to guide us in this process.



Action Steps

- Work with your coach to identify your community/partner country.
- Share your church profile with identified potential country/partner community.

STEP 3 Preparation

Now that your church has made a decision on a country, we are ready to take the next step and plan for a Learning Trip to visit the selected World Renew partners in order to introduce you to each other.

The purpose of a Learning Trip is to provide an opportunity for ambassadors from your church to visit one or more communities/churches in the chosen country with the goal of building future relationships that deepen your connection as brothers and sisters in the body of Christ.

Planning a Successful Learning Trip

As we begin planning, we have a few definitions that we want to share with you.

- **Coordinator:** The World Renew Global Volunteer Program (GVP) staff from either the Grand Rapids or Burlington office will supply the coordinator to work with you to plan the trip.
- Constituency Bridger or Field Representative: Point person(s) in country with whom the GVP Coordinator is working.
- **Team Host:** This person will usually be a World Renew staff member who will go with your group on the trip. Their role will be to facilitate so that the trip is a good experience for everyone.
- **Team Leader:** This person is a member of your team who will take the lead in connections with the Coordinator and Team Host while planning for the trip and while on the trip. This will be your team's go-to person for information before, during, and after the trip.

Now let's take a look at the planning details for your trip.

- 1. GVP connects with Bridger or Field Representative: This is where we begin discussing potential trip dates and the itinerary.
- 2. Define goals and objectives: The Coordinator, Bridger, Team Leader, and your partnership team begin thinking through the goals and objectives for the learning trip. We want the goals to shape the trip rather than having the itinerary define our goals.
- 3. Determine dates: Based on input from all persons involved, dates are selected and confirmed. Learning trips are usually 5-10 days in length.
- 4. Begin developing itinerary and budget: The Coordinator will work with the Bridger and Field Representative to create a budget that includes airfare, visa purchases (if needed), in-country transportation, translators (if needed), accommodations, meals, fees, and gratuities.



- 5. Set deadlines: Now that we have an idea of when and what the trip will look like, we need to determine the deadlines so that we know what has to be done and when.
- 6. Flight information: The Coordinator will assist in the purchase of airline tickets. If you have someone from your team who prefers to make flight arrangements, we will work with them to make that happen.
- 7. Logistics: The Bridger or Field Representative has started making reservations for vehicles and lodging.
- 8. Team preparation: We want all team members to be prepared for what they will experience so that they can get the most out the trip. The Coordinator will work with the Team Leader to provide orientation and pre-trip materials. If possible, we can set up a time for the Coordinator to meet with your team and support group for orientation.
 - *Team Leader:* We will be using the Basecamp web program to share tasks and support materials. It is your responsibility to gather necessary documents for the team and submit them to the Coordinator.
- 9. Continued contact: Every team member will have access to the Basecamp site. Information and updates will be shared on an ongoing basis.
- 10. Debriefing: **Begin planning for the debriefing before you leave on your trip.** Debriefing will happen each day during the trip and when you return home. We have some tools available to assist the Team Leader and the team to make sure they are gathering the information they will need to share with your church after you return home.
- 11. Follow-up: Your Global Partnership Team will continue to walk with you as you determine next steps in building a Global Partnership.

Action Steps

- Use the Essentials and Expectations Worksheet to gather input and expectations from other members in the church regarding the information the learning team will need to share when you return home.
- Create an orientation preparation and training plan. Training for a Global Partnership is always changing as different people participate in future trips. Ongoing learning during your partnership is crucial to the success of each future trip and to building a healthy relationship with your partner.

STEP 4 Engagement—Defining Our Roles

A Global Partnership, at face value, has multiple parts: you and your partner church, World Renew, and God.

Roles Within Your Church

First Corinthians 12 tells us that God has equipped each of us with different gifts and abilities, each one for the purpose of serving him, and that together our unique talents make up the body of Christ. Our specific gifts can fulfill important roles within the church, and together we make up a system that can be even greater. However, it is important to define our roles and expectations before we begin.



Global Partnership Team

The Global Partnership Team takes on the leadership role within your church. The team should be a small group of people who are committed to planning, promoting, praying for, and meeting regularly about your global partnership. These are people who have delegated time to invest in the partnership role of your church. It is their responsibility to spread excitement about the Global Partnership and to remind the congregation to be faithful in prayer. The team should strive to meet once a month to do business. This could function as a subcommittee of your church's missions team—the missions team and the global partnership subcommittee should work together within the missions vision of your church, but this team should be specifically designated to the Global Partnership.

Team Leader

Within your team you should appoint a team leader. This person delegates tasks, arranges and facilitates meetings, and oversees the work of the other members. The Team Leader may appoint other positions within the team such as prayer coordinator or missions trip leader if desired, but the administrative duties fall to the Team Leader first. This should be a person with strong organizational skills, familiarity with leading small groups, experience with missions within a church setting, and one who feels comfortable delegating tasks. This person is not primarily in charge of the Global Partnership; rather, the Team Leader takes on the organizational duties within the Global Partnership Team. The team should not rely on the Team Leader to do most of the work but, rather, to make sure the process is running smoothly through the cooperation of others. A partnership works best with many levels of involvement and shared participation.

Communications Coordinator

The Communications Coordinator is part of the Global Partnership Team but holds a larger role. The Communications Coordinator and the Team Leader should not be the same person, but they should work together. The role of Communications Coordinator requires more of a time commitment, and if necessary could be shared. The Communications Coordinator is someone who is organized, familiar with the internet and social media, and has the ability to take in many streams of information from several sources and channel it into comprehensive ideas for other people.

Action Steps

- Identify your Global Partnership Team.
- Appoint a Team Leader.
- Select a Communications Coordinator.



STEP 5 Implementation—Staying Connected

It is essential that all elements of the partnership maintain close communication. Your church should stay closely connected with World Renew, the partner organization, and your partner church or community.

World Renew

Communications with World Renew will be largely between the Global Volunteer Coordinator, the Church Relations Manager, and your Team Leader. World Renew will provide logistical support for short-term trips and will work with you to manage any financial arrangements related to your partnership.

In addition, World Renew will facilitate a joint Memo of Understanding (MOU) between all parties. The MOU outlines the expectations for all parties involved in a Global Partnership (see Appendices).

Partner Organization

It is important to keep in mind that your official partnership is with the partner organization that helps local communities create their plan and priorities. You are encouraged to develop personal relationships with partner staff and community members.

Partner Church or Community

Provide ways for your congregation to learn about your partnership. Communication with your partner church may be initiated and facilitated by the Communications Coordinator, but it should involve your entire congregation. To begin, you may commit to sending regular updates to your partner church and requesting that they do the same. You may inform them of events happening in your church family, exciting events such as weddings and baptisms, and share prayer requests. Vulnerability is important as well—don't be shy to admit whether your church is experiencing a hardship, or to ask for prayer when your church family experiences sorrow. Pray for the needs of your partner church in your worship services and encourage members to do the same within their families.

Encourage multilevel connections. Use social media, write letters, create a Facebook group to share stories and questions. Your GEMS or Sunday school groups could send homemade cards to youth in your partner church or could request sharing pen pals. Get every demographic involved!

Skype can be an important tool as well. Designate a session after a church service or on a weeknight when members of your church body can come together to Skype your partner church. Skype provides endless possibilities to connect—ask questions, give one another a tour of your church on a laptop, or, provided your connection is strong enough, worship and pray together.

We thank you for allowing us to be part of your journey. Each partnership is unique, and we are excited to see how God uses your partnership to build the global church.

World Renew Global Partnership Team



Appendices

Appendix A: Memo of Understanding—US page 15

Appendix B: Memo of Understanding—CDN page 17



Memorandum of Understanding Between World Renew, World Renew-Guatemala (Partner), and _____ CRC (US)

Introduction: (identifies the participants/partners in the MOU)

Purpose of the MOU: (describes the goals, or the how, of building the relationship)

The time period of this memorandum is ???.

Roles and responsibilities of all parties:

As in a contract, this is where you write out the expectations for all strands of this relationship: (1) the effective time period of this memorandum, (2) what your church will provide, (3) what the partner will provide, and (4) what World Renew will provide. (It is in this section that you could include how and when prayer updates will be sent, updates on the work of the partner, etc.)

All parties will commit to regular, fervent prayer so that God's power is unleashed to work through this partnership in supernatural ways far beyond our own goals and expectations. (You could include here some specific areas of prayer that World Renew, Vine & Branches, and

_____ CRC will commit to praying for each other in the next year.)

Responsibilities of Our Church:

(This could include something like the following:

- Engage in an ongoing effort to inform the entire church of the commitments and progress of the partnership.
- Commit to a significant strategic prayer focus for Vine & Branches involving the whole church by circulating requests and answers received. Also include how often this will happen and how.)

Responsibilities of Vine & Branches:

Communicate prayer requests and ministry updates (agree on how often this will happen and how they will be communicated).



Responsibilities of World Renew-Guatemala:

Responsibilities of World Reflew-Gu	atemaia.
(This could include the following:	
collaboration with Vine & Branches identify opport	unities for skilled members of your church
to support the work of Vine & Branches. It should a	also include something about providing cultural
orientation to teams after arrival and all of the logis	stical arrangements that you make arrange all
in-country hospitality for CRC represe	entatives.)
Responsibilities of World Renew-US	:
Review of MOU:	
(I would suggest that the MOU be updated each year	during the church's visit with the partner. Something
like All parties will create a report of the progress	of the agreement and will outline ideas for continued
growth of the partnership during the next year.)	
Honesty/Commitment:	
It is recognized that a relationship of this type, which	involves cooperation across geographic and cultural
distances, will require loving transparency and a comm	mitment to the good of the great cause rather than
to personal benefit.	
Signed to show agreement:	
Rep. from Church	Rep. from Partner
Date	Date
Rep. from World Renew-Guatemala	Rep. from World Renew-US
Date	Date



Memorandum of Understanding Between World Renew, (<u>international partner</u>), and (<u>name of church</u>) (start date—finish date)

This MOU seeks to consolidate a (<u>specific number</u>) year partnership between World Renew, (<u>international partner</u>), and (<u>name of church</u>). The purpose of this partnership is to share God's love and bring transformation and increased cultural and spiritual understanding to the (<u>name of church</u>), and the (<u>name of country</u>) community of (<u>name of community</u>), all in consultation with World Renew and (<u>name of partner</u>). This partnership is effective beginning (<u>specific date</u>).

Background

In (<u>date</u>), a committee of interested members from (<u>name of church</u>) began exploring the possibility of developing a long-term partnership with a community in (<u>name of country</u>). A meeting was arranged with the local community, church leaders, World Renew staff, and partners to gauge interest in developing a relationship.

The following are explanations of certain terms:

- (<u>name of community</u>) is a community in (<u>specific location</u>).
- (name of congregation) is a congregation in (city/town in province or state/country).
- (name of national partner, in name of country).
- World Renew is the development, disaster response, and justice arm of the Christian Reformed Church in North America (CRCNA).
- (name of program)
- Fund codes are the 6-digit numbers used to track funds/donations that support this project's materials (fund code #) and team expenses (fund code #).

Brief description of the project (1-2 sentences):	 	



I. Vision (NOTE: this is merely a sample statement; each partnership develops its own.)

As brothers and sisters in Christ, (name of North American church), (name of community), (name of partner), and World Renew will combine their efforts to bring transformation into all the communities involved in this partnership.

II. Shared Values

- A. Compassion of Christ
- B. Mutual cultural respect, encouragement, support, and prayer
- C. Accountability
- E. Sustainability
- F. Communication
- H. Friendship

III. Contact Persons

	Name	Email	Phone
NA Church			
Field Local Partner			
World Renew country staff			
World Renew home office	Peter Bulthuis, World Renew church relations	pbulthuis@worldrenew.net	905-336-2920, or 800-730-3490, ext. 4237
World Renew GVP	Iona Buisman, World Renew, Global Volunteer Program (GVP)	ibuisman@worldrenew.net	905-336-2920, or 800-730-3490, ext. 4321



IV. Cooperative Initiative

The partnership among (<u>name of church</u>), (<u>name of community</u>), (<u>name of partner</u>), and World Renew has these main objectives: (There may be more! You'll need to determine that!)

- The partnership will stimulate increased understanding and transformation in the (<u>name of church</u>), and the village of (<u>name of community</u>) in order to accomplish the following:
 - to promote service to others and unity of the church of Christ through programs that help the overall development of members of the community and the North American church. Through collaboration, the programs will be identified by (<u>name of partner</u>), the (<u>North American church</u>), and the community leaders of (<u>name of community</u>).
 - to enable training to the North American church and community leaders in different areas of spiritual growth, social action, and community development.
- Transfer of skills, knowledge and attitudes through
 - cross-learning and visits to (<u>name of community</u>) by various teams from (<u>name of church</u>).
 - regular communication and exchange of capacity-building resources.

V. Responsibilities of (name of partner)

- Submit a detailed program proposal/plan to be finalized and approved before the signing of this MOU (appended to this MOU).
- Execute the agreed-upon program and financial plans, as written, with integrity and in a stewardly manner. Changes in the MOU and/or the plan must be approved by all parties before being implemented.
- Submit the following quarterly reports in the established formats, all to be presented to World Renew country staff (or Bridger), who will translate as necessary:
 - *Progress Report: detailed report on the work of Community Transformation in the community of (name of community).
 - *Anecdotal Stories: coordinator's report communicating news and stories from the community.

 *Community Letter: a letter written by someone in the community addressed to (name of Canadian church).
- Assist World Renew staff to review and make recommendations on financial management and operations.
- Work with all parties in monitoring and evaluation (community, North American church, World Renew staff).
- Monitor and communicate to World Renew any developments in the security status for the area of and surrounding (<u>name of community</u>), specifically in advance of proposed visits.
- Submit financial and narrative reports at the end of each project, presenting them to World Renew two months following a project.
- Assist in the debriefing of every visit.



- Prepare for each project
 - by encouraging the community of (<u>name of community</u>) to arrange secure accommodation for team members, according to availability in the community and the needs of the group.
 - by demonstrating transparency in the selection of beneficiaries. Criteria used will be established by (<u>name of partner</u>) and community leaders, and will be shared with (<u>name of church</u>), World Renew staff, and the community.
 - by purchasing and having available for each project (<u>list of tools and other resources</u>, and <u>what will</u>
 be done with them when the North Americans leave).
 - by scheduling visits to previous project recipients and other homes in the community, as appropriate.

VI. Responsibilities of (name of church)

- Conduct yearly (or regular visits to (name of community) for relationship building and cooperative projects. During each visit, team members will promote building relationships by visiting with community members and becoming involved in the community and its programs in one or more of the following ways:
 - Team members will work cooperatively with community members on the project/s planned by (<u>name of partner</u>) and the (<u>name of community</u>) community.
 - Team will meet spiritually and socially with community members to exchange news and discuss hopes and dreams.
 - Team will visit the homes of previous project recipients to bring greetings and share news.
- Initiate orientation and follow-up with team members.
- Carry out promotional and fund-raising activities.
- Conduct awareness raising, education, and sensitization in (<u>name of church</u>) about community transformation in both the church and the community.
- Send quarterly letters to (name of community) to share news and stories from (name of church).
- Ensure that appropriate communication is passed on to all group members.
- The visit:
 - Where applicable, coordinate with the GVP in planning for group members to have opportunities to participate in field visits or volunteer opportunities. Select those who go, and offer support.
 - After returning from a trip, group members will share photos and stories with World Renew staff for promotional purposes, and with other members of the group.
 - After returning from a trip, group members will participate in a debrief evaluation of the visit.
- Promote the use of the church's human resources to help the community development in (<u>name of community</u>), and address other needs of the church and community (trainings, exchange visits, etc.)
- If applicable, pay expenses for 1-2 national person(s) to visit Canada, and inform World Renew of all such visits
- Encourage field staff through cards, notes, and prayer.



VII. Responsibilities of World Renew (field office)

- Prepare program plans with objectives, activities, and budget in conjunction with the partner. Ensure that the Ministry Team gives approval for the project. Send the plans to the other three contact persons. When a project is anticipated, a budget will be sent by the World Renew Bridger (given that a Bridger is on staff).
- Supervise projects and ensure that projects are finished; audit (name of partner) annually.
- Provide monitoring of all programming in (<u>name of community</u>).
- Provide training and preparation of community and partner agency (<u>name of partner</u>) to receive work groups.
- Provide a link between (<u>name of partner</u>) and (<u>name of church</u>).
- Provide capacity building on organizational and programmatic areas of the partnership.
- Coordinate logistical and itinerary support during planned visits, including a construction project budget as necessary, sent by World Renew Bridger (given a Bridger is on staff).
- Send photos and anecdotal success stories every six months to other three contact persons.
- The Bridger will provide translated progress reports to the North American church and to World Renew staff.
- Receive and evaluate pertinent information from (<u>name of partner</u>) related to possible safety risks for teams visiting (<u>name of community</u>). Should team security concerns arise, CRCNA's Crisis Management team will deem whether a
- visit needs to be postponed or canceled. According to the severity of the situation, (name of church) would be invited to either continue supporting projects in (name of community) without sending a team or to explore the possibility of partnering with another community. The safety of team members and partner staff is a priority and will be reevaluated on a continual basis.
- Host visits from supporters to the field. This includes providing pre-visit information, arranging for visits to sites, transportation, lodging, etc.
- Offer volunteer opportunities for supporters as appropriate.
- Identify a representative from the partner agency and/or a program participant who can visit Canada. The purpose is to strengthen relationships; to educate constituency here about the partner's culture, the program, community development; to learn about the supporters here; and perhaps to gain some technical skills.
- Provide program plans and budget for the following year.
- Help facilitate the debriefing with the community.
- Sign a partnership agreement between the partner, World Renew, and the community.



VIII. Responsibilities of World Renew Canada

- World Renew Canada is the Canadian charitable organization with the ability to allocate Canadian financial contributions overseas. It will accept donations and facilitate transfer of funds to (<u>name of country</u>). World Renew is responsible to (<u>name of church</u>) for the stewardly management of all funding provided for the projects and in-country expenses.
- When helpful, serve as link between field staff and church group, helping to interpret each other's expectations.
- Send quarterly income information to field staff and church group.
- Act as a liaison to ensure that agreed progress and activity reports are passed along to supporting church(es).
- Offer support for promotional activities (e.g., field staff or representative to speak in a church).
- Facilitate volunteer opportunities to the field, including work teams.
- Provide pre-trip orientation.
- Facilitate visits to the field.
- Facilitate post-visit debriefings and evaluations.

IX. Shared or Mutual Responsibilities of All Parties Concerned

- Encourage dialogue and mutual learning.
- Celebrate progress and the partnership through a midterm partnership evaluation.
- Together celebrate the graduation or phasing out of support for (<u>name of community</u>) once it is determined that the community is strong enough to continue on its own.
- All parties must approve the MOU before it is changed and/or implemented.

Signed and attested by:	
(name of partner) Official Representative	
(name of church) Official Representative	
World Renew (name of country) Official Representat	ive
Date	



WORLD RENEW-CANADA 3475 Mainway • PO Box 5070 STN LCD 1 • Burlington, ON L7R 3Y8 • 1-800-730-3490 WORLD RENEW-US 1700 28th Street SE • Grand Rapids, MI 49508-1407 • 1-800-552-7972

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