



Disaster Preparedness Checklist

Step 3: REDUCE YOUR RISK & PREPARE

Updated _____

EXAMPLE

Strengthen your facility

- Check all roofing for loose singles, areas that need repairs
- Check trees around facility possibly needing removal/trimming because of weak areas.

Who is responsible?

John Smith, along with Buildings & Grounds will examine the roof and trees. They will be responsible for scheduling of repairs/tree removal.

Threat: **WINTER WEATHER**

Strengthen your facility

Who is responsible?