

## Responsibilities of the Sponsorship Agreement Holder

A Sponsorship Agreement Holder (SAH) is responsible for the following<sup>5</sup>:

- selecting and authorizing of constituent groups (CGs)
- pre-screening to determine whether a sponsorship application may meet sponsorship eligibility and credibility criteria
- ensuring that a Settlement Plan is developed by its CGs and co-sponsors for each Sponsorship Undertaking. This Settlement Plan must be approved by World Renew
- providing information on the expected arrival date for the newcomers as soon as that is known
- ensure that the CG and/or co-sponsor (if applicable) and Principal Applicant (PA) is notified if the Sponsorship Application is returned or refused
- all communication with IRCC and other external stakeholders relevant to the sponsorship
- providing organizational assistance, advice, information, and support to its constituent groups
- monitoring of its constituent groups and co-sponsors (The purpose of monitoring will be to provide support to the sponsor and the refugee in meeting respective commitments and responsibilities.)
- ensuring that its constituent groups and co-sponsors provide basic financial support and care for the sponsored refugee for the duration of the sponsorship period, or until the sponsored person becomes self-sufficient (whichever comes first)
- when issues or problems arise post-arrival, which could lead to possible breakdown (with refugees, CGs, or co-sponsors), the SAH will inform and work cooperatively with IRCC to resolve the situation without delay
- submitting an annual report to IRCC.

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<sup>5</sup> Adapted from Refugee Sponsorship Training Program website: <http://www.rstp.ca/en/refugee-sponsorship/sponsorship-agreement-holders/> and the Sponsorship Agreement Holder's Sponsorship Agreement with IRCC.