



Disaster Preparedness Checklist

Step 3: REDUCE YOUR RISK & PREPARE

Updated _____

EXAMPLE

Strengthen your facility

- Check all roofing for loose singles, areas that need repairs
- Check trees around facility possibly needing removal/trimming because of weak areas.

Who is responsible?

John Smith, along with Buildings & Grounds will examine the roof and trees. They will be responsible for scheduling of repairs/tree removal.

Threat: EARTHQUAKES

Strengthen your facility

Who is responsible?

The process for assisting those with access or functional needs and who is responsible.

Utilities – What gets shutoff, how and who is responsible.

For Search & Rescue a map of the facility is located by the following entrances.